

RED LION MUNICIPAL AUTHORITY – December 14, 2021

WARNER-SMITH MEETING ROOM AT 7:00 PM

AGENDA

1. The Authority meeting will be opened by the Pledge to the Flag.
2. Review and approval of the agenda.
3. Action should be taken on the minutes of November 16, 2021
4. **WATER USAGE REPORT** – See attached report
5. **CONNECTIONS REPORT** – 3 new connections
6. **VISITORS** – Kim Mazur, Entech Engineering-Edgewood Tank
7. **WATER AND SEWER – OLD BUSINESS**
 - A. Solicitor’s Report – See attached report
 - B. Engineer’s Report – See attached report
 - C. Superintendent’s Report
 1. The Authority should adjourn to executive session, if required
 2. Shut offs will be on December 15th, 2021
 3. Chemical bids were opened on 12/9/21, The average increase of chemical costs for 2022 is 35.9%. Please see attached spreadsheet.
 4. Beaver Creek Aurora Pump #2 rebuild. A. C. Schulte’s. had given us an estimate for this rebuild of \$9,800.00. They removed this pump on 11/18/21 and contacted us on 12/7/21. We received a price of \$7,981.00, we told Schulte’s to proceed with the repairs necessary. This price includes reinstalling the pump, testing it for proper operation, and laser alignment as necessary.
 5. The Lab instrument used to analyze CL2, Manganese, and Fluoride at the treatment plant has been having issues. On Saturday 12/4/2021 the instrument would not boot up, and the operators were unable to run their routine testing. Brad had to arrange to meet the Hach representative at 9am, on Saturday morning to obtain a loaner instrument so that the operators could run the required tests. We have obtained a price for a Hach DR900 Colorimeter to serve as a back-up for this meter so that we do not run into issues with compliance with our

permit if this were to happen again. The cost for this meter is \$1,611.00.

6. Grundy Insurance is interested in supplying a quote for our property Insurance. Is this something the Authority wants me to pursue?
7. Selective Insurance is recommending that we install fire suppression, or smoke detection at the Maintenance garage.
8. The Railroad Lane Manhole replacement project is complete, and permanent paving has been done, I received an email from Mrs. Price the Borough Manager that they will not close out our permit because we have no proof of compaction testing being performed on this project. Jason had mentioned that perhaps we could offer an extended guarantee period or post a maintenance bond with the Borough to cover any future necessary repairs. We don't want to excavate the trench to backfill and repave again to satisfy the inspection requirements. After discussing this with Jeff Beard, and Keith Smith, it would make sense, in the future, to require the contractors who do paving work in the Borough to perform this compaction testing under the terms of their contract, so that we do not find ourselves in this situation again.
9. The sprinkler check valve for the Municipal Office Building was rebuilt and relocated as recommended by Triangle Sprinkler Systems.
10. We had (2) two 6" water Main breaks since the last meeting, at 125 Dixie Dr., and 125 Henrietta St.

8. **WATER AND SEWER – NEW BUSINESS**

- A. Discussion about bookkeeping/ payroll outsourcing, I have spoken with (3) different companies that provide the bookkeeping and payroll services we require., 3-Stages Advisory have met with us and seem highly capable of picking up and modernizing our bookkeeping process, as well as performing our payroll. I have included the proposals from all the companies that I have spoken with, and after Lori and I met with 3-Stages Advisory we feel that they are people we can work well with going forward, and they also offered the most reasonable price. I would like to sign their proposal and get them started as soon as possible, because we are beginning work on the audit, and they will be a great resource for getting that done properly, and in a timely manner.
 - B. Approval for Railroad Lane Application for Payment #1,
 - C. Adoption/Discussion of 2022 Meeting Dates
 - D. Recommend new Authority member to replace Chairman, Michael Poff.
 - E. Any other business to come to the attention of the Authority.
9. The approval of bills and statements
10. Adjournment