

**Red Lion Municipal Authority**  
**Meeting Minutes**  
**Wednesday, June 24<sup>th</sup>, 2020**

**Members present**

Skip Missimer, Chairman  
Mike Poff, Vice Chairman  
Jeff Herrman, Secretary  
Dennis Klinedinst, Treasurer  
Chris Minnich, Asst. Sec/Treasurer

**Others present**

Keith Kahwajy, Superintendent  
Jeff Beard, Asst. Superintendent

**Via Remote Access**

Andy Miller, Solicitor  
Jason Reichard, Engineer  
Stacy Myers, Recording Sec'y

**Visitors**

Dianne Price  
Stephanie Weaver

1. The meeting was called to order @ 7:00p.m., followed by the pledge to the flag. Everyone present wore a mask and practiced social distancing.
2. Mr. Poff made a motion to approve the May 27<sup>th</sup>, 2020 Meeting Minutes; Mr. Herrman seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—usage remains the same as this time, last year. Beaver Creek is being used as needed. 5.25” of rainfall was received since last meeting.
4. **CONNECTIONS REPORT**—5 new connections (Keith knows 4 of these were at The Paddock; he assumes the 5<sup>th</sup> one was there as well).  
Keith also mentioned he & Jeff met with the perspective new owner of the building at 252 N. Franklin Street (previously David Edwards), as he is proposing to put 115 high-end rental units in the building. He currently has a contract on the property & Keith talked to him today about water & sewer fees for the proposed units.
5. **VISITORS**—no one to address the Board
6. **WATER AND SEWER—OLD BUSINESS**
  - **Solicitor’s Report**—Andy reported the following:
    - He received the legal descriptions for the Library property which will be included with the deeds, when recorded. These will confirm property boundaries following the subdivision. Deeds of transfer & confirmatory deeds will be prepared for the involved parties to sign & record. Mr. Missimer stated he signed the plan tonight, but has not signed the agreement yet; however, this should be available soon.
    - His office continues to answer questions regarding employment matters that are affected by COVID-19 legislation. Municipal staff appreciates all his guidance.
  - **Engineer’s Report**—Jason reported the following:
    - Burrows Lane Project is nearly complete except for some final trench restoration. DeTraglia is planning to begin that shortly. They’ve submitted their 2<sup>nd</sup> Application for Payment in the amount of \$100,962. This request is for the remainder of the water main that had already been installed, along with a few connections associated with that work. Jason & municipal staff concur with this payment request. The estimated contract value was slightly over \$228,000, but Jason predicts the ending cost to be less than that because of using less pipe than originally planned. Completed to date, the Authority will have paid (including 2<sup>nd</sup> Payment Application above) \$200,000 with \$20,000 of that being retained.  
Mr. Poff made a motion to approve the Payment Application to DeTraglia Excavating in the amount of \$100,962; Mr. Minnich seconded. All were in favor; motion carried.

Keith reported the bacteria analysis came back “nondetected” and the main was turned into service yesterday, 6/23, so it’s now operational.

- **Superintendent’s Report**—Keith reported:
  - Meeting was held w/ Barrasso Excavating on June 9<sup>th</sup> to discuss street patches & the Borough’s plan to move forward with handling those. Mr. Missimer said the meeting was very productive, but he recommends the Borough review their Ordinance & possibly update it, making it less burdensome to contractors. He said the state’s requirements are less strict than the Borough’s; maybe the Borough could follow the State guidelines & still meet standards. If both sets of standards (State & Borough) were the same, it would be easier for contractors.
  - Borough hydrant discussion—Mr. Missimer emailed details of his discussion with Council President Tony Musso & Councilwoman Cindy Barley, stating it was a productive meeting. Details will be discussed at the July 13<sup>th</sup> Council Meeting which Mr. Missimer plans to attend. If there is any feedback on the email he sent concerning this, let him know.
  - Joint meeting between RLMA & Dallastown-Yoe Water Authority will be held July 8<sup>th</sup> @ 6:30pm at the Dallastown offices. DYWA submitted their agenda items for review, one of which is the revised contract between the two entities. Proposed revisions were sent to DYWA from Red Lion; no comment was received, to date. The current contract expires in 2023 & RLMA would like to extend it longer than that.
  - Pittsburg Tank completed remote visual inspections of both water tanks and found the roofing looked good and there was no visible rust, flaking paint or bubbles. A full report will follow on the inspection.
  - On 6/2/2020, a 6” cast iron water main break was repaired on Faith Lane in Kendale East..

7. **WATER AND SEWER—NEW BUSINESS**—Keith reported the following:

- Discussion was held on proposed projects that Keith & Jeff are planning:
  - Burrows Lane project was originally planned for 2021 but was moved up because of PennDOT’s plan to pave Rt. 74/Rt. 24 rather than tear up the state highway again later.
  - Springvale Road is the next project Keith & Jeff would like to complete. A few years ago, Wexcon ran an 8” main and valve in that area outside the State right-of-way in order for a 2” galvanized line to be replaced with 8” DI main. Jeff contacted Tate Flooring, who may need to update their sprinkler system soon; this could be incorporated. And at the end of Wise Avenue (at Security Fence), there is a dead-end line before getting to Springvale Road. That could also be tied in to get rid of that blow off.  
The 2 trailers on the left-hand side (before Lutz Farm) are fed from the church and, being customers now, have asked if the line could be extended to pick them up for service also.  
Keith & Jeff aren’t proposing to extend the line past the curve in the road (where Lutz’ built a new pole barn) but are proposing to just replace the existing main. Windsor Township will be made aware of the project as it’s up to them what they want to require from their residents.  
Jeff would like to get this project out for bid now. Jason can obtain a cost estimate for the July meeting.
- A transducer on the effluent meter at the Water Treatment Plant malfunctioned on June 4<sup>th</sup> due to lightning. The plant was down for ½-hour & was ran manually during that time. A spare unit has been purchased for any future like events.

- Municipal staff began the Fairmount tank overflow rerouting project. The pipe is now in the ground & is usable. Some ground maintenance & sidewalk replacement needs completed yet.
  - RLMA Drought Contingency Plan was submitted to DEP for review in 2018 but was apparently lost. When a new DEP employee contacted Keith regarding this, he resubmitted it & an approval letter was received on June 16<sup>th</sup>, 2020. Resolution 2020-1 to adopt this plan is before the Board for action tonight. Mr. Poff made a motion to adopt Resolution 2020-1; Mr. Herrman seconded. All were in favor; motion carried.
  - Auditor's report for the 2019 Audit was received today. Keith will forward copies to the Board.
8. **Other Authority business**—
- Mr. Klinedinst reported the Borough is researching the possibility of a \$3million bond to complete some larger Borough projects at one time. Once the list of projects is compiled, Borough staff can give it to Municipal staff to compare with any RLMA projects, although most of RLMA projects aren't in the Borough.
  - Keith will be on vacation from July 5<sup>th</sup> to July 12<sup>th</sup>.
9. **Approval of bills & statements**—Mr. Poff made a motion to approve the bills & statements; Mr. Minnich seconded. All were in favor; motion carried.
10. **Adjournment**—Mr. Klinedinst made a motion to adjourn the meeting @ 7:43p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary