

Red Lion Municipal Authority
Meeting Minutes
Wednesday, July 24th, 2019

Members

Eric Immel, Chairman
Skip Missimer, Vice-Chairman
Jeff Herrman, Treasurer
Mike Poff, Secretary
Dennis Klinedinst, Asst. Sec/Treasurer

Visitors

Stephanie Weaver
Bob & Tina Frutiger
Nevin Horne

Others

Keith Kahwajy, Superintendent
Jeff Beard, Asst. Superintendent
Chris Toms, Engineer
Andy Miller, Solicitor
Brad Sprenkle, WTP Operator
Chad Arnold, WTP Operator
Stacy Myers, Recording Sec'y

1. The meeting was called to order @ 7:00p.m.
2. Mr. Missimer made a motion to approve the June 26th, 2019 Meeting Minutes; Mr. Poff seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—Keith reported Red Lion & Dallastown's water usage is the same as last year, this time. There was 6.93" rainfall received since last meeting. Of note, Chad Arnold reported there was no problem with water supply during the recent Boundary Avenue house fire. Fluctuation in pressure occurred while several fire companies were fighting the fire due to more than one hose/connection on a line. Once that was coordinated, there was no issue with pressure & flow. As far as water usage from this incident, Chad said the tank was at 43 ½' before the fire and 39-40' after the fire (40,000 gallons/foot), but the tank level recovered quickly.
4. **CONNECTIONS REPORT**—2 new connections in The Paddock
5. **VISITORS**—the following was reported:
 - Concerning the July 5th lightning strike to the Water Treatment Plant resulting in water conservation efforts from residents, Mrs. Frutiger said the Borough Manager should have been one of the first to be notified. She said Mrs. Price should always be notified quickly when something involves the Borough and its residents. Jeff Beard was in charge that day since Keith Kahwajy was on vacation and Jeff said he was told that Dennis Klinedinst had called Mrs. Price about the situation. It was a very busy day, being an unexpected event that had caused two flow controllers to go out of operation. The plant had to be put into manual-operation mode. Residents were notified by the automated dialing system, but Jeff said he followed protocol and believed that Mrs. Price was notified since that's what he was told. Mrs. Frutiger disagreed, stating Mrs. Price should've been notified much earlier than she was. Stephanie Weaver said she thought everything was handled very well, by the County, Emergency Services and all RLMA staff. She confirmed Mrs. Price **was** notified of the incident early in the day.
 - American Legion will hold a chicken BBQ Saturday, July 27th.
 - Stephanie Weaver distributed quotes submitted by Reynolds AV, LLC for the video system and for a projection screen & projector for the meeting room. This was previously discussed with the RLMA Board, who agreed to split the cost with the Redevelopment Commission. The Board can look over these quotes; more discussion can take place next month.

6. WATER AND SEWER—OLD BUSINESS

- **Solicitor's Report**—Andy reported:
 - Tim Pasch's attorney emailed Andy, stating how Mr. Pasch will make his remaining connections in Phase 1. Andy said Mr. Pasch is agreeable to how the Authority wants the connections done in Phase 2; it's the few remaining houses in Phase 1 that he is disagreeing with. He is completing the connections as they were stated in the plans, but those plans were approved so long ago, that the Authority's configurations have changed. RLMA would have to inspect & approve the way the connections are done. Keith & Andy will discuss this.
 - **Resolution 2019-1**—covers the revised Employee Handbook—Mr. Missimer made a motion to adopt Resolution 2019-1; Mr. Poff seconded. All were in favor; motion carried.
- **Engineer's Report**—Chris Toms, filling in for Jason Reichard, reported:
 - Contract #2—Mobile Dredging & Video Pipe will probably be requesting final payment next month.
 - 2018 North Camp Street Water Main Replacement—will probably be requesting final payment next month.
- **Superintendent's Report**—Keith reported the following:
 - Authority members attending Council Work Session & Regular Meetings
 - August 5th & 12th—Skip Missimer
 - September 9th—Eric Immel (no Work Session in September)
 - August 14th, 2019—water shutoffs for delinquent bills
 - Burrows Lane Project—C.S. Davidson is still working on this
 - T-Mobile renewal—Keith is still working on the lease agreement and is now going directly to T-Mobile rather than the company T-Mobile works with.

7. WATER AND SEWER—NEW BUSINESS—Keith reported the following:

- **Discussion on July 5th lightning strike**—Keith & the Board said it was a learning experience and staff are looking into additional lightning protection for the WTP. Brad & Chad are reviewing things already on hand at the plant that may be used in the event of another emergency.

Of note, when the new Water Treatment Plant was built, developers/engineers told RLMA staff the plant was not designed to run manually; however, after the lightning strike, RLMA staff operated it manually until they had everything back up & running in approx. 12 hours. Brad Sprenkle reported he is currently waiting for spare flow control meters to have on hand.
- **August 10th—Red Lion Street Fair**—Mr. Missimer suggested, rather than RLMA having a table at the Street Fair, we participate in Watershed Weekend (Sept 21st & 28th) & offer public tours of the Water Treatment Plant. The Board agreed and selected Saturday, September 21st as the day to hold tours.
- **July 31st @ 9am**—meeting to be held at the Red Lion Municipal Office with York County Emergency Services & others to discuss the July 5th lightning strike situation.
- **August 1st @ 1pm**—meeting at the Borough Office Meeting Room between Kaltreider-Benfer Library, RLMA & the Borough to discuss the library's plans.
- **Keith reported Lee Fencing** submitted a quote to repair the gate controls at the Water Treatment Plant and suggested also adding wireless loop alarms, cantilever rollers & a 460-volt surge protector for lightning protection. The insurance claim that Keith will submit for the July 5th damage is \$5,038; Lee Fencing's additional items would be \$2,139. The Board agreed to move forward with the additional protection.
- **Country Club Hill Pumpstation**—prices are being gathered for blacktop repair

- **Full time Operator position has not been filled yet**—job will be advertised in the Community Courier on July 31st, in addition to being posted on the Borough/Authority website, Facebook page & Craig’s List.
- **Utility cut on Gay Street**—Mr. Klinedinst reported on a recent repair the Borough completed on a utility cut. Labor cost was \$1,688; material cost was \$596, and the Borough has a list of all equipment that was used in the repair. Mr. Klinedinst was unclear **who** made the Gay Street cut; he just wanted to make aware the cost that was involved.

He said the Municipal Authority recently did a utility cut off Howard Street that was not 8” in depth, the whole patch is now sinking & the seal along the edges is breaking apart. Keith said Barrasso Excavation obtained the permit from the Borough for all the street cuts before they completed the sewer repairs in that area. Keith said Barrasso doesn’t do their own street patching; they hire a subcontractor (as part of the contract) to do patching.

Chris Toms believes that, contractually the Authority would still have a relationship with the contractor (Barrasso), but the language of the contract would have to be reviewed. Keith will discuss this with Jason Reichard once he returns from vacation. Mr. Immel said this is why it’s a good idea to always have an inspector on site during these projects, so these things can be addressed at that time.

Mr. Missimer had visited the site & hadn’t seen a problem with the street other than the area where a pavement cut was done (by the Borough) was not sealed properly. Mr. Immel agreed with Mr. Klinedinst that there is a lip at the manhole. This will be discussed further once more research is done. Board members agree that a better way to handle the street cuts (& repairs) needs to be reached.

8. **Approval of bills & statements**—Mr. Missimer made a motion to approve the bills & statements; Mr. Poff seconded. All were in favor; motion carried.
9. **Authority recessed to Executive Session @ 8:16p.m.** to discuss personnel issues; Authority reconvened @ 8:40p.m. No action taken.
10. **Adjournment**—Meeting adjourned @ 8:41p.m.
11. **Next RLMA Meeting is scheduled for Wednesday, August 28th, 2019 @ 7:00p.m.**

Respectfully submitted by:

Stacy Myers, Recording Secretary