

Red Lion Municipal Authority
Meeting Minutes
Wednesday, June 27th, 2018

Members

Skip Missimer, Vice Chairman
Mike Poff, Treasurer
Jeff Herrman, Asst. Secretary/Treasurer

Others

Keith Kahwajy, Superintendent
Jeff Beard, Asst. Superintendent
Andy Miller, Solicitor
Jason Reichard, Engineer
Stacy Myers, Recording Sec'y

Visitors

Dianne Price
Stephanie Weaver
Bob Frutiger
Tina Frutiger
Glenn Rexroth

1. The meeting was called to order @ 7:00p.m. Everyone participated in the pledge to the flag.
2. Mr. Herrman made a motion to approve the May 23rd, 2018 Meeting Minutes; Mr. Poff seconded. All were in favor; motion carried.
3. **WATER USAGE REPORT**—7.3” of rainfall was received since the May meeting.
4. **CONNECTIONS REPORT**—4 new connections since last month (1-Jefferson Lane, 1-sprinkler, 1-new Forest Hills section (Glenwood) and 1-Householder Ave)
5. **VISITORS**—Mr. Glenn Rexroth was present to discuss his proposal for his Industrial Park. In preparation of new backflow prevention methods on fire lines & sprinkler systems, Mr. Rexroth has a proposal for the old Yorktowne building and the Maine tire building. The cost of a unit like he would need for each of these buildings is approx. \$40,000/unit plus installation. Instead of buying two units, he is proposing to put one unit (pit) behind the brick office tire building (left of Redco Ave) and use a “T” to serve both properties/buildings. Mr. Rexroth and sprinkler company are positive there is enough water to do this. Staff is agreeable to the proposal assuming Jason & Andy see no problem with it.
Andy suggested a Declaration be created and put on file at the courthouse. The Declaration would state the shared use of the fire line and in the event the properties got subdivided, it could still apply & state the shared responsibility. Another option was to agree to do this (with one pit) pending that the sprinkler calculations come out correctly. And should the one building get sold, it could be agreed upon that, whoever would be the purchaser, would install the second pit. Andy said having a Declaration in place is not uncommon, usually where stormwater is concerned. The shared use (per the Declaration) could continue to apply if ownership changes. It could also be in the Declaration that one property is responsible for the bill and the other property would be responsible to reimburse them for half of that usage/service.
Mr. Poff made a motion to accept Mr. Rexroth’s proposal to install a single meter pit at the property above and have Keith and Jeff work out the details. Mr. Herrman seconded. Jason requested a design report be submitted by the sprinkler company, showing the elimination of one of the 10” connections; Mr. Rexroth agreed. All were in favor; motion carried.
Mr. Missimer made a motion to authorize MPL Law Firm to draft the Declaration and waive any conflict of interest, as MPL represents Glenn Rexroth in his other business dealings. Mr. Poff seconded. All were in favor; motion carried.
6. **WATER AND SEWER—OLD BUSINESS**
 - **Engineer’s Report**—Jason reported:
 - He thanked everyone for being accommodating of his schedule & missing a couple meetings.

- North Camp Street Water Main Replacement—a preconstruction meeting was held on June 21st and the contractor (MacMor Construction) has been issued the Notice to Proceed for June 25th. They should begin approx. July 9th with an approx. 2-week window for main installation. The service hookups would be after that, followed by seeding & restoration of the area.
- 2018 Sanitary Sewer Maintenance Program—RLMA staff has completed sanitary sewer lateral inspections, along with York Township’s cooperation. The work would be divided into three separate contracts since different contractors are needed:
 - Contract #1—Excavation & Replacement—where point repairs are needed
 - Contract #2—Grouting—to fix leaky joints
 - Contract #3—Cured-in-Place pipe lining
 This should be ready to bid by the Authority’s July 25th meeting with a bid opening on August 21st, 2018.
- Cabin Creek Dam Breach Analysis—Northstar Hydro is reviewing the Cabin Creek model and hopefully we will have feedback from them by June 29th, 2018.
- Stainless steel control panel will be installed at the pit site—the meter is already at the Treatment Plant. Control Systems 21 has been contacted to install & hopefully by the end of the summer this will be completed.
- **Solicitor’s Report**—Andy reported:
 - Request for Proposals for Audit Services—3 bids were received. The Board will wait until their July meeting to award a bid and review what bids the Borough has received.
 - The final closeout of the Lobar General Contract was received from Gannett Fleming. Andy believes all documentation is in order and complete. We now have the Final Completion Certificate and the final payment application for Lobar is ready for action. Mr. Poff made a motion to authorize the final payment to Lobar, in the amount of \$15,000 (the retainage that was still being held); Mr. Herrman seconded. All were in favor; motion carried.
 - Requests an Executive Session at the end of the meeting to discuss PUC matters.
- **Superintendent’s Report**—Keith reported:
 - Authority members attending Borough Council meetings:
 - June 4th & 11th—Mr. Missimer attended & stated the Award Ceremony & the Mayor’s Awards at the June 11th Council meeting went very well.
 - July 2nd & 9th—Jeff Herrman to attend July 2nd; possibly Eric Immel can attend July 9th
 - August 6th & 13th—Mike Poff
 - Sewer alarm system—Envirep visited a few of the pumpstations & Keith was to receive a proposal from them but has not yet.
 - RLMA staff & C.S. Davidson are still reviewing alarm options for the overflow at the Fairmount tank.
 - The Inflow & Infiltration proposal from USG (for Bellevue Road) has not been received yet.
 - Source Water Protection Meeting—Mr. Missimer stated the meeting went well. The committee approved the rewrite that was done regarding potential sources of contamination. The next meeting will be September 5th @ the Red Lion Municipal Office.
 - Parking lot paving in front of the Maintenance Building is now complete. The other parking lot (where other staff parks) will be done in July.

- Keith will be on vacation from July 2-6th, 2018 & Jeff will be on vacation from July 9th-13th, 2018.
 - PLGIT accounts & investments, authorized by the Board last month. Resolution 2018-3 pertains to that. Mr. Herrman made a motion to adopt this Resolution; Mr. Poff seconded. All were in favor; motion carried.
7. **WATER AND SEWER—NEW BUSINESS**—Keith reported:
- RLMA/DYWA Joint meeting will be held July 11th, 2018 @ 6:30p.m. @ Dallastown’s office.
 - Partnership for Safe Water requires 3 different reports & a “no violation” letter to maintain membership. This has been completed.
8. **WATER TREATMENT FACILITIES**—Keith reported:
- Cleveland Brothers repaired fuel injectors on the generator at Green Branch. While they were working on it, the exhaust system blew up. Price of repair is being disputed right now; more on this later.
 - Cleveland Brothers recently replaced the batteries on the emergency backup generator at the Water Treatment Plant.
 - Bar screen at Beaver Creek needs a new chain & sprockets. Prices are being gathered.
 - Water line replacement on West Walnut Street has been completed.
 - The sewer Vactor truck—aluminum tanks on side were leaking. Staff has tried to repair them in-house. Replacement pricing was received; they range from \$9,800-\$20,000.
 - Thank You note was received from Mr. Missimer for the fruit basket sent while he was in the hospital.
 - Union contract is coming up at the end of 2018. Mr. Smith & Mr. Immel served on that last time. Keith will see if they will serve again.
9. **Approval of bills, statements & requisitions**—Mr. Poff made a motion to approve the bills, statements & requisitions; Mr. Herrman seconded. All were in favor; motion carried.
10. **Authority recessed to Executive Session @ 7:34p.m.** to discuss litigation.
11. **Authority reconvened at 8:12p.m.** Mr. Poff made a motion to file exceptions to ALJ; Mr. Herrman seconded. All were in favor; motion carried.
12. **Adjournment**—Meeting adjourned @ 8:13p.m.
13. **Next Red Lion Municipal Authority meeting will be held Wednesday, July 25th, 2018.**

Respectfully submitted by:

Stacy Myers, Recording Secretary