

**Red Lion Borough Council
Meeting Minutes
Monday, April 13th, 2020**

Members present

Cindy Barley
Stephanie Weaver
Muriel Slenker
Chris Minnich
Dennis Klinedinst
Tony Musso
Tina Frutiger (via telephone)

Others present

Dianne Price, Borough Manager
Mike Craley, Solicitor
Stacy Myers, Recording Sec'y

Visitors—none

1. The meeting was called to order @ 7:00p.m., followed by the pledge to the flag.
2. **VISITORS & PUBLIC COMMENT**—none
3. **MAYOR HUGHES REMARKS & RECOMMENDATIONS**—Mayor Hughes was not present tonight but had recommended the Borough's Disaster Declaration to run with the Governor's declaration due to COVID-19. On March 6th, Red Lion Borough originally declared a disaster, closing their doors to the public. Pennsylvania Governor Wolf declared a state-wide disaster on March 17th, so to eliminate the need of renewing the declaration every 7 days (as typically is necessary), Mrs. Price & Mayor Hughes are extending the Borough's disaster declaration until May 31st, 2020. Mrs. Price said that date can be extended, if necessary. And typically, when the Borough declares a disaster, it's the result of a snowstorm, resulting in overtime employee hours & other expenses. In the case of COVID-19, the Borough is experiencing is loss of income, so it's uncertain how this will all pan out. Mrs. Barley made a motion to approve the Borough's Disaster Declaration; Mrs. Slenker seconded. All were in favor; motion carried.
4. **Cancellation of all April Borough meetings**—this includes Redevelopment Committee, Planning Commission & the Zoning Hearing. The Zoning Hearing will be rescheduled till May and the Kaltreider-Benfer Library has approved (waived) the 60-day deadline so their application could be delayed till May.
5. **Other Borough information**—
 - Street sweeping has been delayed until further notice due to the number of vehicles parked along the street (due to residents being home as a result of COVID-19 restrictions).
 - Red Lion Municipal Authority does not plan to flush the water service lines as originally planned, so residents don't get alarmed if they would see discolored water, etc. They may conduct flushing at a few of the "end lines".
 - April 27th—tree branch/limb collection
 - Patton's Veterinary Hospital offered their help for donation of items, delivery of meals or other areas where volunteers are needed in the community.
 - T-Mobile was recently completing upgrades to their equipment on the water tower (if residents should be alarmed or question the equipment & vehicles in that area).
 - Red Lion Borough & Red Lion Municipal Authority have staggered their employees' work shifts right now to aid in social distancing efforts & to keep employees safe. Mrs. Price has been working regular hours in order to complete her work, i.e. State audit, pension audit, grant paperwork, etc.
 - Regarding the affect COVID-19 may have on the Borough budget & monies, Mrs. Price reported 80% of the Borough's tax money is typically received by April 30th, so that should be beneficial to the budget. There may be a lag in the earned income tax money, which may

not be received till July; however, that's not the bulk of the Borough's budget. Mrs. Price has seen a significant drop in real estate transfer tax, but this could be a result of the lag in real estate sales & settlements. She foresees the Borough should be fine in their funding. The Recreation department will see a deficit because of not being able to rent the Community Building, Bowers Pavilion & fields as well as not being able to hold Rec programs to raise money.

- On May 1st, Borough staff will reevaluate whether to reschedule, delay or cancel activities such as Suds 'n' Song (June 6th), Food Truck Friday, etc.
 - Mrs. Price will send paperwork regarding outstanding façade loan money to Mr. Craley (and those owing money who have left town); however, claims over \$12,000 cannot be filed right now with the courts. Mr. Craley stated, claims under \$12,000 can be filed with District Judge Fishel's office; however, his office is closed for filing of all civil cases until the COVID-19 judicial emergency is lifted.
 - Mrs. Price will attend a Zoom meeting with the Blighted Property Review Committee on Wednesday, 4/15 & will discuss the Lancaster Street property; however, Mr. Winkler is making progress with his cleanup.
 - Mr. Klinedinst expressed his concern about the sidewalk along West Broadway (from Bethany Church-North) and the height difference which he stated may be a tripping hazard. He stated the curb was never sealed either. The street will have cold patch as a temporary fix until the State paves the area. Brett Patterson has walked the area & found it satisfactory. The Borough staff will continue to monitor the work.
 - New parking meters were discussed—a new meter is approx. \$4,000 unless Council wants to use a plain black pole for the meter, which would be cheaper than a decorative post. Total cost for new meters along West Broadway (on the church side) would be approx. \$30,000. Some of those posts would be double headed. This is not considered an essential business at this time, so new parking meters cannot be obtained. Mrs. Price will gather costs until the next Borough meeting.
 - Mr. Craley reported that the amendment to the Solid Waste Ordinance (regarding recycling) was not advertised; it was delayed due to COVID-19. This will hopefully be taken care of in May.
6. **Approval of bills**—Mrs. Barley made a motion to approve the bills; Mr. Minnich seconded. Motion carried with Mr. Klinedinst opposing.
7. **Adjournment**—Mrs. Barley made a motion to adjourn the meeting @ 7:34p.m. Motion carried; meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary