

OPENING A BUSINESS IN RED LION BOROUGH

So, you want to open a business in Red Lion Borough?
Here is some helpful information to get you started.

Zoning: What kind of business is it and where is it allowed in the borough?

A zoning ordinance book and map is available in the borough office for \$20.00 or for free on our “Ordinances” page or by clicking [here](#).

Still confused? Call the borough office at 717-244-3475 and ask to speak to the zoning officer, Dan Shaw, or [email](#) him directly. Please have the address in question available.

Certificate of Occupancy: No matter what the owner or landlord tells you, check with the property owner to make sure the building has a Certificate of Occupancy for the use group your business would be in.

Use Group: Check with the borough to see which use group your business would fall under. If the borough cannot make a determination, our Uniform Construction Code Agency will help.

What changes may need to be made to the building to obtain the Certificate of Occupancy if needed?

The Uniform Construction Code regulates occupancy. All changes to a building for commercial purposes will require a [Commercial Building Permit](#) and may also require drawings signed by a design professional.

Consider a building code consultation to determine what compliance may be needed **BEFORE** signing a lease or purchase agreement.

The cost is less expensive than getting stuck with a lease or real estate that you cannot afford to bring into compliance.

What about a sign? Signs are allowed to be a certain size in different zones. Some signs may require a [Commercial Building Permit](#) and drawings signed by a design professional.

If you plan to erect a sign, fill out a [Sign Permit Application](#). Check the zoning ordinance or ask the zoning officer about your plans.

Parking: Some zones will require parking to be provided.

Check the zoning ordinance or ask the zoning officer about your plans.

If you are ready to proceed, fill out a [Certificate of Use](#) application at a cost of \$25.00. If you need a Certificate of Occupancy, fill out a [Commercial Building Permit](#) application and bring plans with you to the office. Costs for this will be determined by a third party agency.

Once zoning, use and occupancy are determined and approved, YOU ARE IN BUSINESS!