

**Red Lion Borough Council
Meeting Minutes
Monday, May 10, 2010**

Members

Kelly Henshaw
Michael Gebhart
Christina Frutiger
Dennis Klinedinst
Garby Snell
Thomas Shellenberger
Brad Smith

Others

Mayor Steven Kopp
Dan Shaw
Nicole Ehrhart, Solicitor
Jeff Shue, Engineer
Cpl. Jeff Dunbar, YARPD

Guests

Clair Paules
Walt Hughes
Brett Patterson
Ryan Sanders
Loren McCleary
Scoutmaster Jim Jones/Boy Scout Troop #35
Richard Crawmer
Robert Frutiger
Skip Missimer

Rev. Bob Vizthum
Scott Thompson
Sandra Graham
Larry Yanover
Vince Caltagirone
Cynthia Barley
Scott Kopp
Julie Yahnke

1. The meeting was called to order @ 7:00p.m. Rev. Bob Vizthum of Chapel U.M. Church offered a prayer and everyone present participated in the Pledge of Allegiance.
2. One change was necessary to the April 12, 2010 meeting minutes. **Under Public Works Report, Street Paving, the culvert is located on the west side of North Charles Street @ Fire Company parking lot.** Mr. Smith made a motion to approve the minutes with this correction. Mrs. Frutiger seconded. All were in favor; motion carried.
3. **VISITORS AND PUBLIC COMMENTS**

- Mr. Carroll "Skip" Missimer of the Red Lion Municipal Authority was present to discuss the water treatment plant. He stated that following the "boil water" advisory in February 2009, PADEP suggested Red Lion switch their method of disinfection from chloramines to elemental chlorine, which they did. The elemental chlorine has caused an unpleasant taste & odor in the water. Other disinfection options have been investigated by consultants and engineers. Our method of discharging wastewater at the treatment plant has also been addressed by DEP. In order to make upgrades to the current treatment plant to address both the disinfection methods for the water and the disposal of the wastewater would be extremely expensive & difficult, if not impossible. Construction of a new water treatment plant is being investigated; sized to treat 4,000,000 gallons/day. The current plant treats 3-3½ million gallons/day. The new plant would be built to expand if necessary because of growth. The current water treatment plant could then be used as the wastewater treatment plant, taking care of DEP's concern for this as well. This is the direction that the Municipal Authority is leaning, and they wanted to bring Borough Council up to date. They feel this is the best decision for the Borough and all of the Authority's customers.
- Scoutmaster Jim Jones and Boy Scout Troop 35 from St. John's Church in Red Lion were present as they are working on their Communications Merit Badge and are required to attend public meeting(s).
- Richard Crawmer was present to discuss the problem he encountered recently with youth at Fairmount Park. Mr. Crawmer had taken his young children to the park to play, and when a fist

fight broke out on the basketball court he intervened and got into a fight with a 15-year old juvenile. He feels that because of these youth (and also young to middle-age adults) that loiter, use offensive language, and skateboard on playground equipment families with young children do not want to use the park. The juveniles are a hindrance for the library patrons as well. Corporal Dunbar with York Area Regional said the police do have their hands full with youth discipline problems in & around the park. More police presence may help, but it can't be patrolled 24/7. The "Feet on the Street" program will soon be starting again with the approach of summer; that may help because of an increase in police presence. Council said "No Smoking" signs are to be posted in the park soon, and once they are, police can at least enforce that rule, maybe driving away some of the juveniles. Mr. Crawmer suggested adding park hours to the signs, such as "Sunrise to Sunset Only", to deter some negative behavior and loitering during all hours of day & night. Cpl. Dunbar said that since Fairmount Park is Borough property, violations of Borough Ordinances can be enforced by issuing fines, suspensions from park, etc, but only if names & addresses of the violators are furnished. Ryan Sanders suggested referring youth to PTC Youth Services, a center for at-risk youth that is operated by Monte Jones. The problem is a lot of these youth (ranging in age from 12-15 yrs) don't want to get involved with structured activities, and the parents may be absent, or just not care, which makes the job even harder to enforce structure & discipline. Mr. Clair Paules suggested starting a Block Watch program in the area of the park. He has seen the War Memorial in the park defaced, and he would be interested in serving with such a group. Mayor Kopp has a list of other interested persons for the Block Watch program. Council also stated more security lights and cameras in the park & surrounding area may help.

4. PUBLIC SAFETY

- Fire Report—Julie Yahnke reported:
 - A. The weekend of May 15th & 16th, the Fire Company will be certified by the County for RIT (Rapid Intervention Team). They are one of a few stations in the county who are certified.
 - B. Photo fundraiser is now over; the Fire Company raised over \$5,000 which paid off the light tower bill on the new rescue vehicle.
 - C. 990 submission is delayed—new information is required, so Julie has to submit more paperwork to meet requirements.
- Emergency Management Coordinator—Scott Kopp reported:
 - A. **ECRIN Program is starting**—forms will be distributed to community that will inform emergency personnel of household situations in the case of emergencies; i.e. handicapped Borough citizens, residents on oxygen, etc. The GIS License Agreement has to be signed by Borough Council; this agreement is at no cost to the Borough. Mr. Shellenberger made a motion authorizing Council President Henshaw to sign the ECRIN/GIS License Agreement. Mr. Klinedinst seconded. All were in favor; motion carried.
 - B. **Amateur radio**—Scott would like to enter into an agreement with Hilltoppers Amateur Radio Club to provide services that aid in emergency situations. Both Windsor Township & York Township have amateur radio. Two radios on the EMA floor would be necessary, which requires an antennae for each radio to be installed on the roof of the Authority building, and Scott will ask for Authority's permission for that. The cost of 2 radios is approximately \$800, but there is no cost for installation of the antennae. Mr. Shellenberger made a motion to move forward with the Amateur Radio project and with the Hilltoppers Radio Club Agreement. Mr. Smith seconded. All were in favor; motion carried.

5. POLICE REPORT—April report is not available yet

6. ADMINISTRATION—Several items were addressed:

- Mr. Shellenberger requested an Executive Session to discuss a personnel issue. Council recessed @ 8:05p.m. Council Reconvened @ 8:15p.m. Mr. Shellenberger made a motion to hire Ms. Diane Price as Borough Manager, to start employ on June 1st, 2010. Mrs. Frutiger seconded. All were in favor; motion carried.

- Letter from Attorney Lavery requesting Red Lion Borough either pay Mr. Michael Craley's invoice for services in the Ray Arnold case or submit it to PIRMA. Mr. Smith made a motion to submit the invoice to PIRMA. Mr. Klinedinst seconded. All were in favor; motion carried.
- Borough & Authority employees to be recertified for First Aid/CPR training. Mr. Shellenberger made a motion to approve the training. Mr. Smith seconded. All were in favor; motion carried.
- Papers have been signed & mailed to settle Ray Arnold's case.

7. **MAYOR KOPP'S REMARKS AND RECOMMENDATIONS**

- Feet on the Street & Block Watch programs to begin soon. There will be a press release made about these programs on May 24th, 2010.
- Mayor Kopp thanked Dan Shaw for the fine job he has done as Acting Borough Manager over the past several months, stating Dan has served Borough Council & the citizens of the Borough well.

8. **ORDINANCES**—none

9. **PETITIONS**—none

10. **RESOLUTIONS**—Mr. Shellenberger made a motion to approve the Fee Schedule, effective immediately. Mr. Smith seconded. All were in favor; motion carried.

11. **AGREEMENTS**—none

12. **BIDS**—none

13. **ENGINEER'S REPORT**—Jeff Shue reported:

- **Streetscape project**—A public meeting was held on April 27th to get input on this project. Limits of project include South Main Street (from square) down to Henrietta Ave, and East Broadway (from square) down to East Avenue. The only curb replacement that will be done within these limits will be curbs that are badly damaged or missing sections. (no elevation changes in curbs will be done) The project is tentatively planned to bid in June, with construction to begin in August. Direction needed from Council on the following:
 - a) Trees—within project limits will be removed; some will be maintained where property owners have asked (if possible) **Council proposed:** While trees help with noise pollution & add shade, trees need to be trimmed to remain within Borough Ordinances. The street sweeper and/or snow plows cannot accommodate streets with larger trees. The location of planting & variety of trees should be discussed with property owners.
 - b) Street light spacing—every 2 parking spaces on Main Street with double parking meters on light poles. General opinion is that lights every 2 spaces are too intense & bright. There is the cost & aesthetics factor to consider as well, whether Council wishes to install lights every 2 spaces or every 4 spaces (or every 80ft) **Council proposed:** 10-11 lights to be removed from North Main Street section & installed on South Main Street section in zigzag pattern (back-forth across street). That will mean less lights that have to be purchased for South Main, thus lights will be installed every 4 parking spaces (or every 80 ft). Parking meter posts can be purchased for spaces where no light is installed.
 - c) General request to look at mid-block pedestrian crossing; Jeff is optimistic for this to happen **Council proposed:** mid-block signs are the best, most visible place to slow down traffic. The signs can be placed in relation to ADA ramps so larger vehicles won't be prohibited in passing parked cars and signs
- **Stormsewer repairs**—required at First Avenue & Broadway. Jeff suggested getting stormsewer (& infrastructure) repaired before laying asphalt. Mr. Smith made a motion to authorize Jeff to work with Brett to move forward to bid project. Mrs. Frutiger seconded. All were in favor; motion carried.
- **Yoe Borough/H₂O Grant**—Yoe is proceeding with grant & joining with them increases our chances of getting grant money. Increments of \$500,000 & up in grant monies are available; it's a two-third/one-third matching grant. (Red Lion matches 1/3 of project costs) Jeff suggests forming a "Stormsewer Authority" for this project, making a list of projects for both municipalities, while keeping Yoe's & Red Lion's spending separate. Jeff estimates \$4,000 in

application costs for Red Lion, and that would be the first step. Mr. Smith made a motion to move forward to become a co-applicant for the stormsewer grant with Yoe Borough. Mrs. Frutiger seconded. All were in favor; motion carried.

14. **PLANNING, ZONING AND REDEVELOPMENT**—Council needs to reaffirm their approval of Spruce Street Land Development Plan, originally approved November 12, 2007. The plan was never recorded @ the courthouse & Mr. Larry Yanover wants to move forward with the construction of the townhomes at this time. Planning Commission has already re-signed the plans. Mrs. Snell made a motion for Council to re-sign the plan. Mrs. Frutiger seconded. All were in favor; motion carried.

15. **SOLICITOR'S REPORT**—Mrs. Ehrhart reported:

- **Memorandum of Understanding** between Red Lion Borough Council & Redevelopment Commission regarding the Red Lion Mile Committee. MOU states RLM Committee will report directly to Borough Council.
- **Yorktowne Agreement** for sports fields—Nicole will follow-up with person @ Yorktowne regarding the agreement

16. **PARKS AND RECREATION**—Mr. Klinedinst reported:

- May 28th—chicken bar-b-que will be held @ 2640 Cape Horn Rd. to raise money for fireworks
- Theater & Dance classes @ Rec building are now being held
- Spaghetti dinner raised \$600 profit

17. **MUNICIPAL SERVICES**—Mr. Gebhart reported that Lisa Fisher, formerly of 434 Highland Road, would like to be exonerated from paying a garbage bill since the property is no longer lived in. The water meter at the property has been removed. Mr. Smith made a motion to exonerate her from paying for garbage collection. Mr. Gebhart seconded. All were in favor; motion carried.

18. **PUBLIC WORKS**—Mr. Smith reported an application was received requesting a handicapped parking space at 130 North Franklin Street. Having met all the requirements, Mr. Smith made a motion to approve the request. Mrs. Frutiger seconded. All were in favor; motion carried.

Dan reported a handicapped parking space was removed on Charles Street (for a woman living on First Avenue) for non-payment of \$10 maintenance fee. Phone calls to collect the fee went unanswered.

19. **Manager's Comments**—Dan reported:

- Red Lion Senior Center is holding a silent auction @ Red Lion Street Fair; donated items welcome
- Request for payment was received from Comprehensive Plan Consultant, SSM, Inc. for \$6,487.20, (CDBG grant money). Dan needs Council's permission to submit invoice to York County Planning Commission for payment with the grant funds. After this payment, \$7,759.00 remains on YCPC grant, and \$31,500 remains on LUPTAP grant (from the state). Mr. Shellenberger made a motion authorizing Dan Shaw to send the request for payment to YCPC. Mr. Klinedinst seconded. All were in favor; motion carried.
- There are 335 streetlights in Borough; North Main Street lights are not on list, so Borough does not have to pay for them
- May 27th—Met-Ed is holding workshop that Kelly & Dan are attending. Workshops will be held on Act 129 Energy Efficiency programs & the rate cap removal
- Dan thanked Borough Council for allowing him the opportunity to serve as Acting Borough Manager during their search to fill the position of Borough Manager.

20. **Approval of bills/Approval of statements**—Mr. Smith made a motion to approve bills & statements. Mr. Shellenberger seconded. All were in favor; motion carried.

21. **Adjournment**—Mr. Shellenberger made a motion to adjourn the meeting @ 9:22p.m. Motion carried.

Respectfully submitted by:

Stacy Myers

Recording Secretary

