

Red Lion Borough Council
Meeting Minutes
March 10, 2008

Members

David McCabe, President
Cynthia Barley
Jeffrey Herrman
Dennis Klinedinst
Kandy Paules-Sowards
Christina Frutiger

Others

Stewart Graybill, Borough Manager
Robert Frutiger, Mayor
D. Michael Craley, Solicitor
Jeffrey Shue, Engineer
Chief Gross, YARPD
Stacy Myers

Guests

Loren McCleary
Lori Badders
Dave Stump
Lori Yahnke

Ryan Sanders
Scott Thompson
Lisa Howell
Sandra Graham

1. Council President Dave McCabe called the meeting to order at 7:00 p.m. Councilperson Frutiger led everyone in prayer. All present followed with the Pledge of Allegiance.
2. Mike Craley had two necessary changes to the minutes of the February 11th Council meeting.
 - A. **Item 13A, where it is stated “His (meaning Ray Arnold’s attorney) attorney” is correct; however, the second sentence starting with “His attorney”, should read “Our attorney indicates”.**
 - B. **Item 25, where it is stated “Council dismissed for an Executive session” should state “Council recessed for an Executive session”.**

Mrs. Frutiger made a motion to accept the minutes with the above-mentioned corrections. Dennis Klinedinst seconded the motion. All were in favor; motion carried.
3. **POLICE REPORT**—Corporal Good was not present. Chief Gross distributed a summary of the 2007 Annual Report and addressed Council. Red Lion Borough had a slight increase in several offenses in 2007. Robberies went down dramatically, while assaults and thefts went up slightly.
 - A. 257 “Part I” crimes, which include homicide, rape, robbery, assault, burglary and theft
 - B. 404 “Part II” crimes, which include fraud, criminal mischief, drugs, sex offenses, public drunkenness, vandalism, etc.
 - C. 2333 miscellaneous incidents, which includes everything that does not get reported in a crime report
 - D. 106 traffic accidents
 - E. 503 criminal arrests
 - F. 789 traffic citations
 - G. DUI checkpoints, which are funded through the state, may be planned for the near future. There wasn’t any conducted in 2007.
 - H. New juvenile curfew of 11:00p.m.-6:00 a.m. may be proposed for new ordinance. The present Borough curfew is 11:00p.m.-5:00 a.m. on weekdays, and midnight-5:00 a.m. on Friday and Saturday nights.

Mrs. Frutiger made a motion to approve the Police Report. Mrs. Barley seconded the motion. All were in favor; motion carried.

*Council President Dave McCabe recessed the meeting at 7:20 p.m. for an Executive Session. The purpose of the Executive Session is to discuss personnel issues, and to discuss legal issues involving a criminal investigation. Mr. McCabe called the Council meeting back to order at 7:50 p.m. Mr. Craley reported Council had discussed an employee personnel matter involving a probable potential arbitration issue, and a criminal matter which is under investigation. At this time, there is no official action necessary by Council on these issues.

4. **VISITORS AND PUBLIC COMMENTS**—Lisa Howell, Group Events Coordinator for the York Revolution was present to address Council. She discussed a Red Lion/Dallastown Community Night being held on June 2nd, 2008 at the Sovereign Bank Stadium in York. She distributed flyers to Council about this event, and she was asking Council to promote this night through local businesses, advertisements, etc. She has already spoken to Dallastown Council as well. Lisa reported the tickets are \$8.00/pre-purchase; \$10.00/day of event. A business can purchase 100 tickets, pay only \$5.00/each, and that business would receive an advertisement on the video-board, and a P-A announcement on the night of the event. The business name would also be printed on the tickets. Lisa asked Red Lion Borough to purchase 100 tickets (to start) as a fund-raiser, and they can be sold for \$5.00/each, or up to face value, which is \$8.00-\$10.00/each.
Dennis Klinedinst will ask Recreation Committee, and Mike Zelger to sell the tickets again. Everyone agreed it would be good press for the community of Red Lion, and Cindy Barley said it would be a good idea to put an ad in the Borough newsletter to promote the sale of the tickets. Cindy Barley made a motion to purchase 100 tickets for starters. Kandy Sowards seconded the motion. All were in favor; motion carried. Dennis Klinedinst will be the contact person for Lisa Howell.
5. **PETITIONS**—none
6. **ORDINANCES**—none
7. **RESOLUTIONS**—none
8. **AGREEMENTS**—none; Memorandum of Understanding needs to be fine-tuned and ready to discuss next month.
9. **BIDS**—Three bids were received for an administrative vehicle. Apple Ford came in with the lowest bid for a 2008 Ford Escape at \$19,189.00. Cindy Barley made a motion to accept the bid from Apple Ford. Christina Frutiger seconded the motion. All were in favor; motion carried.
10. **MAYOR FRUTIGER'S REMARKS AND RECOMMENDATIONS**—Mayor Frutiger said he attended a meeting today (March 10th), and it's evident that the need for a long-term plan for Red Lion is necessary. The Comprehensive Plan will do that, but Council needs to decide what all the Comp Plan will cover.
11. **ENGINEER'S REPORT**—Jeff Shue reported on the following issues:
 - A. Since the last Council meeting, Jeff was able to get the design, plans and estimate for the drainage system between Franklin and Charles Streets to Brett Patterson. Everything that needs done in that area is done, and Council can instruct Jeff if anything further is needed.
 - B. Request from Windsor Township on a feasibility study for a storm water drain to correct a serious drainage problem in Windsor Borough. Jeff was available to answer any questions that are raised.
 1. C.S. Davidson (and Jeff) is involved with Windsor's drainage problems after the Mother's Day storm a few years ago. The bulk of the drainage area is in Windsor

Township and undeveloped, with the exception of a portion of the headwaters being in Red Lion.

2. A feasibility study was put together for Windsor, which would lead to a design that is a lot like Yoe Borough's Basins; issues like where to put the basins, structures, how much land is needed, land acquisition, etc would be decided. This "Phase 1" of this study will cost approximately \$30,000 in engineering costs, and will cover land acquisition only
 3. "Phase 2" will be the design elements, and the more extensive part of the project
 4. Windsor wants Red Lion's support at this point and possibly for Red Lion to share expenses if grant money doesn't cover everything. Windsor Township is willing to be a party to a Tri-Municipal Agreement, if it comes to that.
 5. Council received emails from Windsor asking for half of the \$30,000, or a matching grant of \$15,000.
 6. Windsor may be able to get some frequency, for example, a certain design of basin in a certain area may prevent flooding for a 25-year interval (or less).
- C. Jeff is prepared to meet with Dave McCabe, Stew Graybill, Jeff Herrman and Brett Patterson to discuss what is necessary to get the CDBG (Community Development Block Grant) project applications completed by May 2008. Resolutions by Council will need to be passed in order to get the applications to York County in order to get funding.
- D. Red Lion already extended themselves to help Yoe Borough. Stew reported that funds are not coming in. He suggested that when York County (Felicia Dell) asks for the \$10,000 that Red Lion offered to contribute, only give \$8,000 to the County, which County is aware of, and then give \$2,000 to Windsor.
- E. Mike Craley suggested that Council commit only to Jeff's study right now for "Phase 1", or to put a "not to exceed" cap on what to give to Windsor. That way no future commitment will be expected from Red Lion.
- F. Mike recommended third party cooperation, and suggested committing to the project by saying financial contributions will be as our budget for inter-governmental cooperation permits. Council agreed with that approach. A motion was made by Cindy Barley to accept Mike's recommendation for Stew Graybill to send a letter to Windsor Township stating the above. Ms. Sowards seconded the motion. A vote was taken. All were in favor; motion carried.
12. **SOLICITOR'S REPORT**—Mike Craley discussed the following issues:
- A. Inter-municipal Comprehensive Plan—Mike talked to Dallastown about the changes suggested by their (Dallastown) Solicitor. Dallastown's Council would like to see those changes incorporated, so Mike will work on those and circulate another draft when complete.
 - B. Red Lion has received a request to vacate Moul Avenue. Because this area was never part of an approved sub-division plan, Borough Council only has to notify property owners after Council passes an ordinance. One woman owns a house in that area. Mike asked Council to authorize him to prepare the ordinance for the Council to pass at next meeting. A motion was made by Cindy Barley authorizing Mike Craley to draft the ordinance. Christina Frutiger seconded the motion. All were in favor; motion carried.
13. **PARKS AND RECREATION**—Dennis Klinedinst reported on the following:
- A. \$618.00 was given to Christina Frutiger for Borough Council; \$617.00 was kept by Recreation Commission from the money raised from the Double Deuce New Year's Eve race.

- B. They've been experiencing problems with people driving 4-wheelers on Nitchkey Field. Recreation Commission is looking into installing 3-foot cement blocks to separate the parking lot from the grass in that area.
 - C. Vulcan Road—Dennis is planning on moving forward with the Frisbee golf idea for this area. Dennis reported that Mike Zelger was to contact the Borough office about applying for State grant money for this idea, and possibly for 1 or 2 baseball fields. Dennis said the cost to install the golf course is \$3,000 for 9-hole; \$6,000 for 18-hole.
 - D. Krouse Travel was at Recreation Center trying to get bus trips together for community.
 - E. Dennis reported Red Lion High School was to send a letter to Stew Graybill stating they would be out of the Community Building by the end of March. Stew has not received any notification as of yet.
 - F. Dennis is looking into opening a Bike Shop for along the Rail Trail.
14. **PUBLIC SAFETY**—Since Chief Stump and Julie Yahnke had to leave on a fire call, Ms. Sowards reported on the following:
- A. 19 fire calls in Borough this month; 75 total calls; 19 emergency calls; 213 personnel
 - B. Siren at Red Lion Park started working again; Kandy is staying in contact with Milt, and he thought he had fixed the problem
 - C. Kandy is in contact with County Control about the new controller and paging system, and said until County Control works problems out of their (County) system, we (Red Lion) shouldn't make any decisions yet. It's reported that County Control doesn't have a plan in place for a national emergency. Dave McCabe reported that he believes a meeting involving the Fire Company, Milt, Stew, Kandy, and himself should be scheduled to discuss aspects of the new system. Stew believes Rob Sternum, Project Coordinator and Manager for County Control, should be present at the meeting also. Milt had ordered wire for the Gamewell system, which still hasn't come in yet, but Milt said the Borough is responsible to pay for the wire because it was special-order. Milt had also said in a work session meeting that Red Lion's old system will not work with County's new dispatching system. The call would just go into the Fire Company, but not County Control.
15. **MUNICIPAL SERVICES**—Mike Craley reported that Penn Waste is now charging a fuel surcharge to Commercial contract holders. Stew Graybill said a fuel surcharge is not in the contract with Penn Waste. This will be investigated.
16. **PUBLIC WORKS**—Jeff Herrman reported on the following:
- A. Handicapped parking request for 529 West Broadway. All information was provided, and it meets the requirements. Cindy Barley made a motion to approve the request. Dennis Klinedinst seconded the motion. All were in favor; motion carried.
 - B. Letter from Windsor Township regarding storm water study—already discussed in Engineer's Report
 - C. A meeting needs to be set up with Dave McCabe, Brett Patterson, Stew Graybill, Mayor Frutiger and Jeff Herrman to discuss a long-range plan to fix streets, curbs, and sidewalks in need of repair. This way grant money can be applied for to complete these repairs.
17. **PLANNING, ZONING AND REDEVELOPMENT**—Cindy Barley reported:
- A. There will be a Zoning Hearing on March 25, 2008 at 6:00 p.m. for the property at 90 North Main Street. Newspaper advertisements for the Hearing stated "6:00 p.m."; Dan Shaw's letter stated "7:00 p.m." Mike Craley suggested that if the newspaper ads state "6:00 p.m.", the postings and the notices to the property owners should state "6:00

p.m.” also. Stew will check with Dan Shaw and re-send notices to the property owners verifying the time of the Hearing.

- B. The Memorandum of Understanding between Council and Redevelopment Commission is still being reviewed.
18. **ADMINISTRATION**—Christina Frutiger reported the following:
- A. Stew Graybill needs appointed as the Borough representative to the Greenways Steering Committee and Dan Shaw as the alternate. Cindy Barley reported that currently, Sandra Graham serves on this Committee, but most other municipalities have a Borough employee on that particular committee. Cindy felt it would be a good idea for someone who had a good understanding of applying for grants, knows Borough finances, etc to serve. Christina Frutiger made a motion to appoint Stew Graybill, and to appoint Dan Shaw as the alternate. Dennis Klinedinst seconded the motion. All were in favor; motion carried.
 - B. Next COG meeting is planned for May 22, 2008 @ 7:00 p.m. @ Red Lion.
 - C. March 27th—Borough Association meeting & dinner is planned; R.S.V.P. by 3/20/08; cost is \$12.00/person.
19. **COMMUNICATION**—The following was discussed:
- A. PSAB resolution—Borough to pass resolution to go to Senate regarding municipal pension plan
 - B. Senate bills 596—Mike suggested Council approve the resolution and authorize Stew Graybill to complete and send it. A motion was made by Christina Frutiger to accept Mike’s suggestion. Jeff Herrman seconded the motion. All were in favor; motion carried.
 - C. Saturday, April 5th, is electronic recycling day from 9-2 p.m. @ Blackbridge Road plant
20. **Manager’s Comments**—no report
21. **Other Correspondence**—Tammy Lehman agreed to serve as an Alternate on Zoning Hearing Board; Mike Craley will prepare resolution stating this.
22. **Approval of bills**—Cindy Barley made a motion to approve bills and statements; Christina Frutiger seconded the motion. All were in favor; motion carried.
23. **Approval of statements**—included with “Approval of bills”
24. **Adjournment**--a motion was made by Cindy Barley to adjourn the meeting @ 9:10 p.m. Jeff Herrman seconded the motion. All were in favor; motion carried.

Respectfully submitted by:

Stacy S. Myers
Recording Secretary

Corrections to March 10, 2008 meeting minutes are as follows:

Item # 13-A under Parks and Recreation stated “\$618.00 was given to Christina Frutiger for Borough Council.” **Correction: “618.00 was given to Christina Frutiger for New Year’s Eve Committee.”**

Item # 19-C under Communication stated “electronic recycling day was @ Blackbridge Road plant.” **Correction: “electronic recycling day was @ Vulcan Drive.”**